



# ARYA College of Engineering (ACE)

(Affiliated to RTU | Approved by AICTE, New Delhi)

• SP-40, RIICO Industrial Area, Delhi Road,  
Kukas, Jaipur-302028 | Tel. Ph. 0141-2820700

• www.aryainstitutejpr.com  
• Toll Free: 1800 102 1044

Ref: -ACE/MC/2023-24/

Date: 05.01.2024

## MEETING NOTICE

This is to inform all the members of Building and Maintenance Committee that the meeting of the Building and Maintenance Committee will be held on **08 January 2024 at 2:00 P.M** in Board Room. The agenda of the meeting is as follows:

1. To confirm the minutes and action taken report of the last meeting.
2. To discuss the maintenance of Hostel and College Building.
3. To discuss for maintenance of buses and purchase of new buses.
4. To discuss the renew of sewage line.
5. To discuss the maintenance and repairing computer labs and chemistry labs.
6. Maintenance and augmentation of RO System and checking of TDS level of water.
7. Changing of Solar Panel and implantation of Flud Lights.
8. Others, If Any.

You are requested to attend the meeting as per schedule time.

  
**Mr. Sandeep Thamb**  
Convenor



Copy to:

1. Principal Sir (For kind consideration)
2. All Committee Members
3. Notice Board



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## MINUTES OF MEETING

Minutes of the Maintenance Committee meeting all the infrastructure related issues in the Campus held at 02:00 P.M. on **08 January 2024** in the Board Room of Arya College of Engineering.

### Members Present:

1. Mr. Rajesh Jaiswal -- Coordinator
2. Mr. Sandeep Jha -- Convenor
3. Mr. Jitendra Prajapat--Member
4. Mr. Suresh Kumar Sharma--Member
5. Mr. Sunil Kumar --Member
6. Mr. Amit Bansal --Member
7. Mr. Devendra Badiwal --Member

### Members Absent: NIL

The Convenor of the Committee delivered the welcome note and following things were discussed.

### AGENDA ITEMS

#### **Agenda item 1: To confirm the minutes and action taken report of last meeting**

The minutes and the action taken report of the said Meeting of Maintenance Committee were discussed and found to be in order and hence confirmed.

#### **Agenda item 2: To discuss the maintenance of Hostel and College Building.**

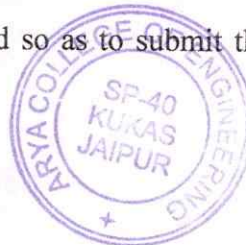
The committee discussed for regular maintenance hostel and campus building. Floor area around the basketball ground has to be changed and also suggested to change the front panel of H-hostel.

#### **Agenda item 3: To discuss for maintenance of buses and purchase of new buses.**

The committee discussed for maintenance of college buses and also suggested to buy some new buses for the replacement of old buses and also for the new routes.

#### **Agenda item 4: To discuss the renew of sewage line.**

The old sewage line is blocked as the students complained so it was decided to change the old line and asked to prepare the documentation required so as to submit the expenses to Budget Committee.







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**Agenda item 5: To discuss the maintenance and repairing computer labs and chemistry labs.**

The committee discussed for the maintenance and repairing of Computer Labs and Chemistry labs. The committee decided to paint the Computer and Chemistry Labs. Also suggested to change the Floor of Chemistry Lab.

**Agenda item 6: Maintenance and augmentation of green Cover/ STP and Rain water harvesting/ recharge and RO System with checking of TDS level of water.**

Maintenance In-charge informed that Lawns, play grounds, trees and plants are being looked after and maintained by in house man power on regular basis. Allocation is required for tree plantation/ pruning of trees and maintenance of mowing machines/gadgets. Annual contracts have been outsourced for regular maintenance and upkeep of RO System, STP and Rain water harvesting/recharge installed in the campus. Also, committee asked to change the damaged RO Slipage and maintain a record for the TDS level of water. The committee instructed to clean the water tank and also repair all water taps. After discussions, the committee agreed for the suggestion, however, the in-charge was advised to keep strict vigil on the deployment of adequate man power and their performance.

**Agenda item 7: Changing of Solar Panel and implantation of Flud Lights.**

The Committee asked to change the Solar Panel which have damaged and also suggested to implant Flud Lights in the ground.

**Agenda item 8: Others, If Any:**

The Committee also suggested to change the colour at Computer Science department as it was pending.

The Meeting ended with the vote of thanks to the chair.

Copy to:

1. Principal Sir (For kind consideration)
2. All Committee Members

Mr. Sandeep Jhamb  
Convenor





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## Maintenance Committee 08 January 2024

### Attendance Sheet

S. No.	Name of Members	Designation	Signature
1	Mr. Rajesh Jaiswal	Chairman	
2	Mr. Sandeep Jhamb	Convenor	
3	Mr. Jitendra Prajapat	Member	
4	Mr. Devendra Badiwal	Member	
5	Mr. Suresh Kumar Sharma	Member	
6	Mr. Sunil Kumar	Member	
7	Mr. Amit Bansal	Member	

